

## Staff Accountant (Remote Position)

**Benefits:** Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

**Salary range:** \$34.04 to \$39.41 hourly  
**Employment status:** Contract / Temporary

### Description

We are seeking a Revenue Accountant based in San Francisco, California. This role is primarily centered around maintaining financial records and facilitating the company's revenue recognition process in alignment with ASC 606. As a Revenue Accountant, you will be actively involved in the quote-to-cash process and will work closely with the Sales and Professional Services teams to improve workflows. This role offers a long term contract employment opportunity.

#### Responsibilities:

- Assist in recording and reviewing contracts/agreements, identifying critical terms and issues in line with the company's revenue recognition policy.
- Help with the checking, approval, and processing of sales orders for revenue recognition, and maintain relevant records.
- Contribute to the execution of the quote-to-cash process, which includes order review, contract entry in the accounting system, billing, and supporting revenue recognition.
- Collaborate with the Sales and Professional Services teams to enhance workflows within NetSuite and other systems such as Salesforce.
- Aid in maintaining the general ledger, balance sheet reconciliations, and review the accuracy of financial statements.
- Assist in preparing elements of the monthly financial package.
- Use skills such as Accounts Receivable (AR), Bank Reconciliations, General Ledger, Journal Entries, Month End Close, and NetSuite to perform duties effectively.

### Requirements

- Possess a minimum of 2 years of experience in the field of accounting.
- Proficient in Accounts Receivable (AR) management.
- Experience in performing Bank Reconciliations.
- Skilled in managing the General Ledger.
- Familiarity with Journal Entries preparation and analysis.
- Capable of performing Month End Close procedures.
- Experience with NetSuite accounting software is necessary.
- Understanding of Company Revenue Recognition principles.
- Able to manage and process Customer Invoices.
- Strong analytical and problem-solving skills.
- Excellent written and verbal communication skills.
- Bachelor's degree in Accounting or related field is required.
- Proficient in Microsoft Office Suite, especially Excel.
- Ability to work independently and as part of a team.
- Detail-oriented with strong organizational skills.
- Strong ethical standards and high levels of integrity.
- Ability to handle confidential information.

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**This Job Posting will expire in 10 days.**