

Staff Accountant (Remote Position)

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$28.50 to \$33.00 hourly
Employment status: Contract / Temporary

Description

We are offering a short term contract employment opportunity for a Staff Accountant to join our team. The role is based in Columbia, Maryland but offers a 100% remote work option. The Staff Accountant will be a key player in our finance team, primarily dealing with accounts payable and invoice automation. This role is within the logistics industry and will require strong organizational skills and attention to detail.

Responsibilities:

- Assist in managing a backlog of accounts payable invoices within our automation platform.
- Utilize the Raft invoice automation platform for receiving documents and performing necessary tasks for approval.
- Work extensively in Cargowise for invoice approval and automation processes.
- Contribute to the reconciliation process when needed, by accurately comparing documents and identifying discrepancies.
- Understand and navigate the challenges associated with getting invoices approved.
- Support the finance team by performing other related tasks as needed.
- Maintain accurate records of all accounts payable transactions.
- Ensure all invoices are approved and posted in a timely manner.
- Utilize accounts payable experience to improve and streamline processes.
- Spend a significant amount of time in Raft and Cargowise to handle all accounts payable duties.

Requirements

- Candidate must possess a Bachelor's Degree in Accounting or a related field.
- Prior experience in an accounting role is essential.
- Proficiency in Accounts Payable (AP) is mandatory.
- Demonstrable experience with Bank Reconciliations is expected.
- Knowledge and practical experience with Cargowise software is necessary.
- Strong analytical skills and attention to detail are required.
- Excellent organizational and multitasking abilities.
- Strong verbal and written communication skills are a must.
- Proficiency in using Microsoft Office Suite, especially Excel.
- Ability to work independently and as part of a team.
- Must have a strong ethical standpoint and maintain confidentiality.
- Excellent problem-solving skills and ability to make sound decisions.
- Knowledge of accounting principles and best practices.
- Ability to meet deadlines and handle multiple tasks simultaneously.
- Willingness to continuously improve and learn new skills.

Robert Half is the world's first and largest specialized talent solutions firm that connects highly qualified job seekers to opportunities at great companies. We offer contract, temporary and permanent placement solutions for finance and accounting, technology, marketing and creative, legal, and administrative and customer support roles.

Robert Half works to put you in the best position to succeed. We provide access to top jobs, competitive compensation and benefits, and free online training. Stay on top of every opportunity - whenever you choose - even on the go. [Download the Robert Half app](#) and get 1-tap apply, notifications of AI-matched jobs, and much more.

All applicants applying for U.S. job openings must be legally authorized to work in the United States. Benefits are available including medical, vision, dental, life and disability insurance. Employees hired for our FTEP Program are also eligible to enroll in our company's 401(k) or deferred compensation plan (if eligible). FTEP employees also earn paid time off for vacation, personal needs, and sick time and paid holidays. The amount of Choice Time Off (CTO) received varies based on years of service and is pro-rated based on the hours worked.

per week. A new FTEP employee earns up to 13 days of CTO and up to 10 paid holidays per calendar year. Learn more at roberthalfbenefits.com/Resources.

© 2024 Robert Half. An Equal Opportunity Employer. M/F/Disability/Veterans. By clicking "Apply Now," you're agreeing to [Robert Half's Terms of Use](#).

[Apply Here For Job Posting](#)

Please contact Ernst & Young at 866-834-5115 with any questions. Thank you for your assistance.

This Job Posting will expire in 10 days.