

Financial Analyst - Entry Level (Remote Position)

Benefits: Candidates on temporary assignment may qualify for our competitive benefits package which includes group health, life and disability insurance and voluntary benefits such as retirement savings and holiday pay.

Salary range: \$26.60 to \$30.80 hourly
Employment status: Contract / Temporary

Description

We are seeking an entry-level Financial Analyst based in Santa Monica, California, who will be part of our team in the Service industry. This role provides a long-term contract employment opportunity. The position involves a wide range of responsibilities including managing multiple requests, responding to ad hoc pricing requests, and handling customer inquiries with a sense of urgency. This is a part time position requiring availability from 1pm - 5pm PST every day.

Responsibilities:

- Accurately process and respond to ad hoc pricing requests as part of daily operations.
- Utilize Microsoft Excel at an intermediate level for various tasks.
- Provide efficient customer service by resolving customer inquiries promptly.
- Analyze and manage multiple requests, ensuring deadlines are met with a sense of urgency.
- Maintain customer records and monitor customer accounts for any necessary action.
- Utilize analytical skills to assist with daily operational needs.
- Collaborate with the team to ensure smooth workflow and efficient processes.
- Participate in team meetings and contribute to the development of operational strategies.
- Stay updated on industry trends and suggest improvements to current strategies.
- Assist with other tasks as required by the team.

Requirements

- Bachelor's degree in Finance, Accounting, or related field
- Proficiency in Microsoft Excel
- Strong analytical skills and attention to detail
- Experience or knowledge in pricing analysis
- Ability to interpret and analyze financial data
- Excellent written and verbal communication skills
- Ability to work independently and as part of a team
- Strong problem-solving abilities
- Ability to handle multiple tasks and meet tight deadlines
- Knowledge of financial forecasting and diagnosis, corporate finance, and information analysis
- Well informed in current financial subjects, tax laws, money market, and business environments.

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This Job Posting will expire in 10 days.